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khanmujeeb447@gmail.com



03152991885/03172250975



linkedin.com/in/mujeeb-khan-66610b157

## **SKILLS**

Safety Management

**Inventory Control** 

MS Office

SAP

**Technical Designing** 

Reporting Skills

#### **LANGUAGES**

#### **English**

Professional Working Proficiency

#### Urdu

Full Professional Proficiency

#### **INTERESTS**

Sports

# MUJJEB ULLAH KHAN -

### Mechanical Engineer

A result-oriented individual with 7 years of experience in mechanical engineering Seeking a Production Management role at your Company to apply extensive skills and expertise in developing and evaluating mechanical designs to further the company's advancement

#### **WORK EXPERIENCE**

### **Executive Production**

Thal Limited (House of Habib).

01/2022 - Present,

Tasks

As the executive production my daily responsibilities encompass a wide range of crucial tasks to ensure the smooth operation of our department. These include:

- 1. Production Planning and Supervision: Overseeing the production process, coordinating with team members to meet production targets, and ensuring efficiency in operations.
- 2. Production Posting On SAP: Managing and updating production data on the SAP system to maintain accurate records and facilitate decision-making processes.
- 3. Supervising Maintenance (Periodic, Preventive, Breakdown): Monitoring and coordinating maintenance activities to ensure the optimal functioning of equipment and prevent downtime.
- 4. Machine Health Monitoring: Regularly checking and assessing the health of machines to identify potential issues and address them proactively.

5. Daily Reporting for Production & Maintenance: Compiling and analysing daily production and maintenance reports

- to track performance metrics and identify areas for improvement.
- 6.Labor Handling: Managing and coordinating the workforce to ensure smooth operations, address any issues promptly, and maintain a productive work environment.
- 7. Maintain 5S on Floor: Implementing and upholding the principles of 5S (Sort, set in order, Shine, Standardize, Sustain) to promote workplace organization, efficiency, and safety.
- 8. Maintain HSE (Health, Safety, and Environment): Ensuring compliance with health, safety, and environmental regulations, implementing safety protocols, and promoting a culture of safety among team members.

#### **Plant Operator**

Thal Limited (House of Habib).

12/2017 - 01/2022

Tasks

- □ To Operate Flexo Printing Machine/Sheet Cutter Machine/Lamination Machine/Die Cutting and foiling Machine.
- To Manage All the Production Orders. Maintenance of
- machine and set all parts and tool

# Assistant Machine Operator YKK Pakistan Pvt Ltd.

09/2015 - 11/2017,

Tasks

- Operating "INJECTION MOLDING" machine for polyester zip.
- Maintenance of Injection Molding machine.
- Operating SURFACE TREATMENT section of metal zip.

#### **INTERNSHIP**

Cosmos engineering Godhra Karachi industrial area

01/2015 - 06/2015,

Tasks

To operate lathe machine and milling machine.

### **PERSONAL PROJECTS**

Hydraulic Floor Crane (01/2019 - 12/2019)

Floor cranes are an essential piece of equipment for any factory, it has a ability to lift heavy, awkward shaped objects, loads or transfer safely and easily.

## **EDUCATION**

# MBA In Supply Chain And Management Iqra University

06/2022 - 12/2024, 2.65 CGPA

Courses

- Marketing For Managers
- Finance For Managers
- Statistical inference for managers
- Production and Operations management
- Entrepreneurship
- Managerial Role In Organization
- Cost & management Accounting

- Financial Accountings
- Quantitative Research Methods
- Consumer Behavior & Marketing Strategy

B-TECH MECHANICAL Indus University

12/2015 - 12/2019, 3.0CGPA