

CARRICULUM VITAE



Subair Babu

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I am looking for a long term position in the field of **Sales Executive** where my qualifications and experience can be utilized while making a significant contribution and lead company for its optimum growth and development.

Career Objective

To be in a respectable position in an organization, this will help to achieve both organizational and personal goals resulting in enhancement of personal capability and organization's competitiveness.

Academic Qualification

-) Pree - Degree(1998-2000)
Calicut University, Kerala
-) S.S.L.C (1997-1998)
State Board of Public Examinations, Kerala.

Technical Qualification

-) Advanced Diploma In Computer Hardware & Networking Administration.
-) Diploma in Computer Application. (Windows 98, Windows 2000, Windows XP, Windows VISTA, Windows 7,8 & 10, MS Office, Internet & Email.

Skills : : Effectively meet deadlines, achieve targets and work under pressure.
Company success driven-passionate about company's product line.
Accounting-related computer literacy.
Excellent communication skills, written and verbal.
Effective presentation of complex issues.
High level of negotiation skill.

Professional Background :

Company : Al Islami Foods LLC, Dubai, UAE

Duration : July 2019 To March 2021

Designation : Sales Executive

Profile keeping in contact with existing customers in person and by phone
Making appointment with and meeting new customers
Agreeing sales, price, contacts and payments
Meeting sales targets
Promoting new product and any special deals
Advertising customers about delivery schedules and after-sales service
Recording orders and sending details to the sales office
Giving feedback on sales trends

Company : Mohd. Abdulla Al Othman Trading Est. (Nada Dairy), UAE

Duration : Feb 2012 To April 2017

Designation : Merchandiser

Profile Analyzing sales information
Negotiating prices with suppliers
Ordering goods
Talking to other departments
Helping with promotions and advertising campaigns
Producing sales projections

Company : Haji Ali Mohebbi General Trading Co.LLC, UAE

Duration : July 2007 To June 2010

Designation : Salesman

Profile Collects and records cheque payments and/or cash as received
Preparation of payment vouchers & Receipt vouchers
Preparing Daily bank book
Preparing Daily cash book
Manage the filing, storage and security of documents

PERSONAL DETAILS

Father's Name : **Moidunni**
Contact Number : **00971 586547981**
E-Mail : subairpullanikkal@gmail.com
Date of Birth : **17.12.1981**
Material Status : **Married**
Nationality : **Indian**
Religion : **Muslim**
Sex : **Male**
Languages Known : **English, Arabic, Hindi, Malayalam & Tamil**
Driving license : **Uae Valid license & Indian License**

PASSPORT DETAILS

Passport No : **L4992827**
Place of Issue : **Abu Dhabi, Uae**
Date of Issue : **15/12/2013**
Date of Expiry : **14/12/2023**
Visa status : **Visit Visa**

Declaration

I here by declare that the information furnished above is true to the best of my knowledge.

(Subair Babu)