



STEPHEN C CHACKO

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Abu Dhabi

Personal Details

Nationality : Indian
Date of Birth : 26 Sept 1994
Sex : Male
Marital Status : Single
Passport No. : N1354733
Date of Expiry : 26/07/2025

Languages

- English
- Hindi
- Tamil
- Malayalam

CAREER OBJECTIVE

Seeking to obtain a responsible position in logistics management where my skills, knowledge, and experience will be contributed towards the improvement of the company. My innovative ideas and active personality should assist me a lot in adding to the company's growth.

PROFESSIONAL QUALIFICATION

- **MBA Logistics and Supply Chain Management** from **Bharathiar University** with **56%**.
- **BSc Statistics** from **Gujarat University** with **60%**.
- **Advanced Diploma in Logistics And Retail Management** from **Nattakom College Kottayam** with **A Grade**.

ACADEMIC QUALIFICATION

- **Class XII (Computer Science)** from **DBHSS**, on Board of Higher Secondary Education **KERALA** in **2012** with **66%**.
- **Class X** from **NAIR SAMAJAM BOYS High School**, on Board of **KERALA** in **2010** with **60%**.

PROJECT DETAILS

Topic : **Air Cargo Logistics.**

Duration : 1 month

Role : Team leader

Team size: 12 Nos

PROFESSIONAL EXPERIENCE

Name : **K.S.I.E Air Cargo Terminal.**

Position held: Air cargo Trainee

Duration : 1 month

Name : **The Travancore Sugars and Chemicals Ltd**

Position held : Warehouse Supervisor

Duration : 1 year

Name : **RAK ceramics and logistics.**

Position held: Stock keeper

Duration : 3 Years



DUTIES AND RESPONSIBILITIES

- Manage orders and arrange stockings of materials and equipment to ensure they meet needs.
- Plan and track shipment of final products according to customer requirements.
- Communicate with suppliers, retailers and customers to achieve profitable deals and mutual satisfaction.
- Maintain logs and records of warehouse stock and executed orders.
- Recruit and coordinate logistics staff according to availabilities and requirements.
- Prepare accurate reports for upper management.
- Arrange same-day deliveries whenever possible.
- Prepare export delivery documents.
- Prepare accurate invoices.

PROFESSIONAL STRENGTHS

- Possesses good communication skills: both verbal and written
- Extensive knowledge of the concept, Warehouse management
- Knowledge of using Logistics and supply chain related.



DECLARATION

I hereby declare that the above-mentioned data are true and best of my knowledge.

Place:

Stephen C Chacko

Date:

