

NIJIN JOY

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nijinjoy995@gmail.com



Profile

Hardworking Master Automotive Technician successful at correcting problems, completing maintenance and enhancing vehicle operations. Skillful applying specialized experience and technical knowledge to all makes and models of cars. Excellent leadership and mentoring abilities for apprentice mechanics.

Key Skills

- Estimating
- Scheduling
- Repair
- Preventive and Reporative Maintenance
- Quality Assurance
- Equipment Inspection and Testing
- Scheduling
- Client Needs Assessment

Personal Info

Nationality : India
Marital Status : Single
Date of Birth : 11-09-1995
Gender : Male
Passport No : P2269384
Date of Issue : 10/01/2017
Date of Expiry : 09/01/2027
Postal Address : S/O Joy Mathew, Charuvila
Puthen Veedu, Alimuku, Punalur,
Kollam (D), Kerala, India
India. PIN: 689695

Work History

Service Advisor (BRS) | 08/2020- 12/2021

Indus Motors, Kottarakkara, Kerala

Achievements/ Task

- Greeting customers and directing them to an available technician.
- Consulting with technicians about needed repairs and alternatives that can be offered in place of expensive repairs.
- Answering customer questions about service outcomes and consulting with technicians when necessary.
- Informing customers about potential cost savings and warranty protections.
- Assisting customers with deciding to fix their car through the dealership's shop or trading the vehicle in.
- Overseeing and managing the service center's scheduling and workflow.
- Informing customers of changes in service or when their vehicle is ready to be picked up.

Mechanic | 08/2018 - 08/2020

Indus Motors, Kottarakkara, Kerala

Achievements/ Task

- Using manual and computerized diagnostic methods to identify potential problems in a car
- Explaining mechanical problems and possible solutions to clients
- Planning work and testing procedures using charts, experience and other organizational methods
- Testing parts and systems to ensure they work correctly
- Ensuring all critical parts are checked and tested
- Performing basic automotive care, including changing oil and rotating tires
- Repairing or replacing worn, old or defective parts of a car
- Repairing or modifying a car to a client's specifications, if possible

Courses

CAM

Computer Aided Manufacturing

CAD

Computer Aided Design

Computer Proficiency

- MS Office word
- Designing software AUTOCAD 2D & CAM

Languages Known

- Malayalam
Native or bilingual proficiency
- English
Professional working proficiency
- Hindi
Limited Working Proficiency
- Tamil
Limited Working Proficiency

Interests

Reading | Music | Photography | Travel
Cooking | Fitness

Declaration

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Academic History

Diploma in Automobile Engineering **2016**

Directorate of Technical Education, Tamil Nadu, India

Humanities (Higher Secondary) **2012**

Boys Higher Secondary School, Punalur.

SSLC (Secondary) **2010**

St. Goretti HSS, Punalur, Kollam

Strengths & Qualities

- Awareness
- Caring about other people.
- Collaborating and working well together with others.
- Comforting people when they need it.
- Conflict management and resolution skills.
- Encouraging and inspiring people to do their best.
- Flexibility in thinking and operating style.
- Humor and lightheartedness.
- Inspiring and motivating others to active greatness.
- Patience when dealing with others.