

PERSONAL DETAILS



Name : **NDYATUNGA REAGAN**
Mobile No : +971525497762
Nationality : Ugandan
Passport No : A00371681
Gender : Female
Date of Birth : 24/10/1996
Marital status : Single
Email : mutabazirn03@gmail.com
Visa Status : Cancelled visa
Address : Ajman



POSITION: SALESMAN

CAREER OBEJECTIVE

To achieve a responsible and challenging career in a forward looking company that requires highly motivated, work force, where I can utilize my skills and strength in conjunction with the company's goals and objectives, which I possess my eligibility backed by solid experience and love for position i apply on.

EDUCATION QUALIFICATION

- Bachelors Degree in Science And Science with Education - Mbarara University of science and technology- Uganda
- High School Education - Uganda

WORK EXPERIENCE

Company : Denim House Readymade Garments-Ajman
Position : Salesman
Duration : 2020-to date

DUTY AND RESPONSIBILITY

- Ensure high levels of customer satisfaction through excellent sales service
- Assess customers needs and provide assistance and information on product features
- Welcome customers to the store and answer their queries
- Follow and achieve department's sales goals on a monthly, quarterly and yearly basis
- Maintain in-stock and presentable condition assigned areas
- Actively seek out customers in store
- Remain knowledgeable on products offered and discuss available options
- Process POS (point of sale) purchases
- Cross sell products
- Handle returns of merchandise
- Team up with co-workers to ensure proper customer service
- Build productive trust relationships with customers
- Comply with inventory control procedures
- Suggest ways to improve sales (e.g. planning marketing activities, changing the store's design)

WORK EXPERIENCE

Company : Unilever Falkan
Position : Salesman
Duration : 2years

DUTY AND RESPONSIBILITY

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- Keep track of inventory.
- Handle returns of merchandise
- Team up with co-workers to ensure proper customer service
- Build productive trust relationships with customers
- Comply with inventory control procedures
- Suggest ways to improve sales (e.g. planning marketing activities, changing the store's design)

WORK EXPERIENCE

Company : **DELIVERY CLERK**
Position : National Medical stores
Duration : 2years

DUTY AND RESPONSIBILITY

- Prepares itemized delivery sheet for items of merchandise to be delivered by truck drivers.
- Grouping and routing deliveries according to designated districts.
- Copies information, such as name, address of consignee, type of merchandise, number of pieces, and mailing designation, from records onto delivery sheet.
- Locates and selects merchandise and verifies against delivery sheet specifications.
- Arrange for unloading of merchandise from freight cars, transport trucks, or ships, into consignees' trucks.
- Keep records of and arrange for storage of undelivered merchandise.

WORK EXPERIENCE

Company : **Immaculate Heart Girls School**
Position : Intern Student teacher

Company : **Cleveland High School**
Position : Intern Student teacher

DUTY AND RESPONSIBILITY

- Lesson planning and preparation.
- Contact time with pupils.
- Checking and assessing work.
- Attending staff meetings.
- Liaising with parents.
- Monitoring playground and extracurricular activities.
- Ongoing professional development.
- Making schemes of work inline with the national curriculum

OTHER SKILLS

- Computer knowledge: Microsoft office tools (Excel, Word, Power Point)
- Supervisory skills and peoples management

KEY SKILLS

- Good interpersonal skills.
- Good numerical skills
- Good analytical skills
- Good Adaptability skills
- Multi-Tasking.
- Team work.
- Problem Solving.
- Enthusiastic
- Self motivated
- Collaboration.
- Time management.

LANGUAGES

- English

HOBBIES

- Reading | Traveling | Making Friends

DECLARATION

I here by declaring that the above provided information is true and holding all certificates stated above and I promise to work hard to reach employers demands and satisfaction of the end users of the service.

NDYATUNGA REAGAN