

To work in an environment offering challenging career opportunities, where I can apply and acquire valuable knowledge and better professional skills at its ecstasy by taking a role in better hospitality and in the way to raise the position of the organization that I work for.

EXPERIENCE

TICKETING AND VISA PROCESSING – 6 Years of Experience

COMFORT TOURS & TRAVELS - 5 years
Chemmad, Malappuram

POSITIVE TOURS & TRAVELS – 1 year
Thirunnavaya, Malappuram

DUTIES AND ROLES

- ✚ Online Ticketing
- ✚ Online visa processing
- ✚ Customer acquisition and retention
- ✚ Business development
- ✚ Doing Passport emigration clearance processing
- ✚ Describe customers the details of tourist places and vehicles
- ✚ Evaluating performance and providing feedback
- ✚ Identifying and applying career opportunities
- ✚ Helping to resolve employee issues and disputes

ACADEMIC DETAILS

COURSE	INSTITUTE
SSLC	Kerala Board of Public Examination
Higher Secondary [Travel & Tourism]	Vocational Higher Secondary Kerala

Bachelor of Tourism and Travel Management – Not completed

LANGUAGE

Language	Speaking	Reading & Writing
Malayalam	Native	Native
English	Intermediate	Advanced
Hindi	Intermediate	Intermediate
Tamil	Intermediate	No
Arabic	Beginner	Advanced

TECHNICAL SKILLS

- ✚ Tally
- ✚ MS Excel
- ✚ MS Word
- ✚ Internet Operations
- ✚ Typing - English
- ✚ Gmail



SEBIL KP

PERSONAL INFO



Abu Dhabi



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Indian



: 01-03-1995



: Visit Visa



: Married

PASSPORT DETAILS

Passport No : R2272588

Place of issue: Malappuram

Date of issue : 29-08-2017

Date expiry : 28-08-2027

SKILLS

- ✚ Problem analysis and problem-solving skill
- ✚ Ability to create and maintain good interpersonal relationship
- ✚ Ability to learn quickly and adaptability to any situation
- ✚ Excellent oral and written communication

HOBBIES



Travelling



Driving



Swimming



Reading