

MD. ABDULLAH AL MASUM

Mobile : +971553529244
E-mail : abdullahalmasum198@gmail.com
Passport No : EH0377937
Gender : Male
Marital status : Unmarried
Date of Birth : 25/07/1999
Language : English, Bangla, Hindi
Visa Status : Student Visa
Address : Flat: 203, Dames, Al Qasimia, Sharjah, UAE



CARRIER OBJECTIVE

To obtain a responsible, challenging position and to be able to share, improve and make full use of my knowledge and skills for the growth, betterment and progress of an established organization dynamically

SKILLS

- ✓ Substantial experience in supervising of all types of work
- ✓ Sound knowledge about data entry works
- ✓ Profound knowledge of various Microsoft Office programs
- ✓ Ability to maintain optimal standard of service at all times
- ✓ Familiarity of various health and safety regulations

EXPERIENCE

Cashier & Accountant

(2021– 2023)

Shopno Super Shop
Bangladesh

- ✓ Maintained cash and balance in every moment by using software.
- ✓ Maintained a neat and clean super shop area at all times.
- ✓ Ensured compliance to all fire regulations and hygiene level required in the shop.
- ✓ Communicated with customer on regular basis and ensured that they are satisfied.
- ✓ Provided all customers efficient service at all times and cooperated with staff members for same.

Computer Operators

(2017– 2020)

Sonali Aansh Industry Ltd.
Bangladesh

- ✓ Doing data entry work of this office.
- ✓ Communicated with customer on regular basis and ensured that they are satisfied.
- ✓ Provided all customers efficient service at all times and cooperated with staff members for same.

Cashier

(2015– 2016)

Aarong
Bangladesh

- ✓ Maintained cash and balance in every moment by using software.
- ✓ Maintained a neat and clean super shop area at all times.
- ✓ Communicated with customer on regular basis and ensured that they are satisfied.
- ✓ Provided all customers efficient service at all times and cooperated with staff members for same.

EDUCATION & CERTIFICATE

- Secondary School Certificate (Completed on 2016)
ROWZA TUS SALIHIN ALIM MADRASHA, BANGLADESH
- Higher Secondary Certificate (Completed on 2019)
GOVT. TOLARAM COLLEGE, BANGLADESH
- Bachelor of Science In Computer Science and Engineering (Completed on 2023)
EASTERN UNIVERSITY, BANGLADESH
- MBA in IT Project Management (1st Semester
Running) BRITTS IMPERIAL UNIVERSITY COLLEGE,
UAE

DECLARATION

I hereby confirm that the above-mentioned statements are true and correct to the best of my Knowledge and belief

ABDULLAH AL MASUM

